



To: Darin Crawford
Assistant Superintendent for Support Services

From: Jennifer Chiu
Director of Procurement Services

Date: November 10, 2022

Re: Online Childcare Registration and Management Software
Annual Contract #23-03-9115RFP

The following proposals were received and opened at 10:00 a.m., Wednesday, October 5, 2022, as advertised and specified in documents concerning **Annual Contract 23-03-9115RFP Online Childcare Registration and Management Software**. The proposals received are located on page 2.

Recommendation based on user department's evaluation of overall best value to the District.

Recommendation: GTSofT Inc.

Funding: Community Programs

Estimated Expenditure: \$50,000.00 (1 yr. contract)
\$200,000.00 (optional yr. 2 to 5 renewal)
\$250,000.00

Contract Term: July 1, 2023 - June 30, 2024

Renewal: Four (4) Optional One (1) Year Terms

pm

Online Childcare Registration and Management Software 23-03-9115RFP - Cost Proposal

Vendor's Name	Estimated First Year Cost	Estimated Annual Recurring	Estimated 5-year cost
Digital Signup	\$51,887	\$48,888	\$247,439
GTSOFT Inc.	\$47,250	\$47,250	\$236,250
iCare Software	\$47,880	\$47,880	\$239,400
nFocus Solutions	\$397,953	\$85,573	\$740,245
Playground	\$139,500	\$109,500	\$577,500
Procare Software	\$42,047	\$59,964	\$281,903

To: Jennifer Chiu, Director of Procurement Services

From: Adam Leal, Assistant Director Finance & Registration

Cc: Irene Ruiz, Director Community Programs
Leslie Francis, Assistant Superintendent Communication & Community Relations

Date: October 26, 2022

Re: 23-03-9115RFP (Online Childcare Registration and Management Software)

On September 14, 2022, the Community Programs department submitted a request to the purchasing department to issue a request for proposal 23-03-9115RFP for the department's online childcare registration and management software. A committee was formed to evaluate all submissions and is recommending GTSOFT Inc. to be awarded the contract as the district's provider for the Community Programs department online childcare registration and management software.

The contract would be effective from July 1, 2023 through June 30, 2024 with the option to renew for four (4) additional one-year terms through June 30, 2028.

The committee believes the district will have the most favorable position with awarding the contract to GTSOFT Inc. based on the comparisons with other proposers, selection criteria, software features, operational impact, and overall cost. GTSOFT Inc. has had an ongoing relationship with the Community Programs department and has demonstrated the ability to provide excellent customer service and the ability to meet the district's needs.

If you have any questions or require additional information, please feel free to contact me at (281) 807-8694.

Sincerely,

Adam Leal
Assistant Director, Finance & Registration
